



HR CONSULTING SERVICES

With a solid footprint our trusted Outsourced Consultants can deliver in a vast discipline of Human Resource requirements.

Upon assessment of your needs a dedicated Specialist will be assigned to the project and work closely with you to deliver on the task at hand.

SERVICES:

RETAINER SERVICES

- Consultations / Daily labour assistance
- Assistance with dispute regulating bodies such as Department of Labour, CCMA or relevant Bargaining Council
- Assistance with HR/IR related matters which includes:
 - Counselling sessions
 - Warnings
 - Grievances
 - Retrenchments
 - Disciplinary hearings
 - Other internal disputes
- Union meetings including strike negotiations, settlement and wage negotiations
- Implementation / facilitation and or recognition agreements
- Assistance with Department of Labour inspections

NON RETAINER SERVICES

- We can assist with any of the retainer services on an ad-hoc or project base

ASSISTANCE ON THE GO

- Telephone and email assistance when needed

HR DOCUMENTATION & CONTRACTS

- Reviewing current documents and contracts to ensure compliance
- Supply newly drafted contracts and documents
- Implementation of newly drafted or revised contracts or documents

AUDIT

- Full comprehensive labour Risk Report, Analysis and Implementation to make sure that you are fully compliant with all essential Labour Acts including the LRA, BCEA, EEA and OHS Act
- Updated wall charts
- Employment contract revision and implementation
- Personalised job description revision and implementation
- Comprehensive policy revision and implementation according to industry and client needs
- Access to all agreements, policies, contracts, disciplinary code and labour relation templates

OTHER

- BEE Consulting
- Skills Development
- Recruitment
- HR on Demand

Partnering with us will streamline your workplace and eliminate unnecessary challenges. We ensure valuable guidance and results for the smooth running of your organisation.

Anriette de Jager

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CHECKS & VERIFICATIONS



HR CONSULTING SERVICES



PAYROLL ADMINISTRATION



PSYCHOMETRIC ASSESSMENTS

